

# GREAT BEND CITY COUNCIL MEETING

December 17, 2018

6:30 p.m.

## AGENDA

### Members present:

<input type="checkbox"/> Mayor Joe Andrasek	<input type="checkbox"/> Councilmember Cory Urban
<input type="checkbox"/> Councilmember Joel Jackson	<input type="checkbox"/> Councilmember Vicki Berryman
<input type="checkbox"/> Councilmember Brock McPherson	<input type="checkbox"/> Councilmember Andrew Erb
<input type="checkbox"/> Councilmember Dan Heath	<input type="checkbox"/> Councilmember Cory Zimmerman
<input type="checkbox"/> Councilmember Jolene Biggs	<input type="checkbox"/> Clerk/Finance Director Shawna Schafer
<input type="checkbox"/> Administrator Kendal Francis	<input type="checkbox"/> Attorney Robert Suelter

### A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on December 3, 2018.
- b) **Claim's Warrant Register #12-17-18:** Covering 2018 bills to date.
- c) **Payroll Register P/R 12-7-18:** Covering payroll ending December 1, 2018 in the amount of \$329,924.29.
- d) **Appointments:** Mayor Andrasek will make appointments as appropriate.
- e) **Agenda:** Approval of agenda as submitted or amended.

### B. OLD BUSINESS

### C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

### D. NEW BUSINESS

1. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

2. **Administrators Update:** City Administrator Kendal Francis will present an update on what is happening within the City organization.

Recommendation: Informational item.

3. **CVB/Community Coordinator Report:** Community Coordinator Christina Hayes will present her monthly report.

Recommendation: Informational item.

4. **2018 Non-Budgeted Transfers:** Attached is the proposed listing of the 2018 nonbudgeted transfers in the amount of \$2,140,389.12. City Clerk Shawna Schafer will report.

Recommendation: Motion to approve the 2018 nonbudgeted transfers not to exceed \$2,140,389.12.

5. **Economic Development Agreement:** In September, the City gave to the Chamber of Commerce its notice of intent to renegotiate the agreement for economic development services. City staff has worked with the Chamber to develop a mutually beneficial agreement that better outlines the scope of services and articulates the deliverables. Attached is a copy of the proposed contract. City administrator Kendal Francis will report.

Recommendation: Approve the contract for economic development services with the Chamber of Commerce.

6. **Request for Executive Session:** City Administrator Kendal Francis will be here six months at the end of January, 2019. His contract requires a six-month evaluation that will trigger a possible pay raise. In order to carry out the evaluation it is suggested that the Governing Body set the areas that they feel need to be evaluated. It is suggested that this be started with an executive session to allow the development of an evaluation to be commenced.

Recommendation: Motion to recess to Executive Session for a period of thirty minutes to discuss a personnel matter concerning non-elected personnel to develop guidelines for the evaluation of the City Administrator. The City Attorney and Human Resources Director should be included in the executive session. The regular meeting shall resume at \_\_\_\_:\_\_\_\_ p.m. in the Council Chambers.

**ADJOURNMENT**